

**MUNICIPALITY OF MARMORA AND LAKE
FACILITY USE REQUEST FORM**

I/We are requesting use of the following building:

- a) Marmora Arena Ice
- b) Marmora Arena Dry Floor
- c) Community Centre Hall
- d) Marmora Town Hall (Non smoking and no alcohol)
- e) William Shannon Room
- f) Robert Empey Hall
- g) Legion Park Baseball Diamond
- h) Legion Park Volley Ball Courts
- i) Legion Park Tennis Courts
- j) Other Facility (Specify) _____

For the purpose of: _____

Dates Requested: _____

Special Requirements: _____

Organization & Contact: _____

Address: _____

Phone: _____

User Signature

Date

Municipal Signature

There will be no smoking in Municipal Buildings unless an exemption form is completed and approved. There will be no alcohol unless a Special Event permit is obtained and displayed on the day of event and copy provided to the Municipality prior. Licenced events must provide a copy of insurance to the Municipality and must provide proof of a bartender with certificate of Server Training. Fees must be paid in advance and organizations and person/s signing this agreement will be responsible for any damage caused by the event.

MUNICIPAL USE ONLY

FEE RCD

LICENCE

INSURANCE

TRAINING